



# CONTINUING OUR JOURNEY

## NIB Trust Fund

### **APPLICATION FORM FOR EDUCATION PROGRAMS**

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#### **2018-2019 FOR INDIVIDUALS**

**Deadline: June 8, 2018 5:00pm Eastern Standard Time (Local Time as described below)**

British Columbia (Pacific Time) PT: 2:00pm

Alberta (Mountain Time) MT 3:00pm

Saskatchewan (Central Time) CT 4:00pm

Manitoba (Central Time) CT 4:00pm

Ontario (Eastern Time) ET 5:00pm

Quebec (Eastern Time) ET 5:00pm

Nova Scotia (Atlantic Time) AT 6:00pm

New Brunswick (Atlantic Time) AT 6:00pm

Prince Edward Island (Atlantic Time) AT 6:00pm

Newfoundland and Labrador (Newfoundland Time) NT 6:30pm

Northwest Territories (Mountain Time) MT 3:00pm

Yukon (Pacific Time) PT 2:00pm

**Applications must be received by our office on or before deadline above.  
Applications postmarked by June 8, 2018 will be accepted.**

## **Introduction**

The National Indian Brotherhood Trust Fund was established and registered as a charity in 1975 to provide First Nation individuals and communities with financial grants to improve the quality of life and social conditions of First Nations people. Over the years, the National Indian Brotherhood Trust Fund granted thousands of dollars to individuals in need to enable them to continue their education. The Trust Fund has also provided funding to organizations to conduct research and propose viable alternatives to government policy and legislation that would improve the lives and wellbeing of First Nation communities and families.

Additions to the Trust Fund's mandate were made in 2009 for the purposes of addressing the needs of the Trust as it related to the anticipated receipt of substantial funds from two sources. The first source was pursuant to the terms of the Indian Residential Schools Settlement Agreement and the second was from outside corporate donors.

The Indian Residential Schools Settlement Agreement began on September 19, 2007 and, as part of the IRSSA, Canada had set aside \$1.9 billion for the Common Experience Payments and Personal Credits to eligible formers residents of Indian Residential School. Pursuant to the terms of the Settlement Agreement, the funds set aside by Canada would wind-up after the payments of all Common Experience Payments and Personal Credits. Any excess funds remaining were to be distributed to the National Indian Brotherhood Trust Fund and the Inuvialuit Education Foundation for educational programs.

The funds in the possession of the National Indian Brotherhood Trust Fund are not tied in any way to previous compensation packages, including Common Experience Payments, Independent Assessment Payments and Personal Education Credits. Rather, the funds may only be used for education programs in the manner approved by Court Order.

## **Vision**

Grounded in the preservation and revitalization of First Nations language, culture and way of life; the NIB Trust Fund provides resourcing to create meaningful opportunities that improve the quality of life for First Nations.

## **Mission**

The NIB Trust Fund is devoted to creating meaningful opportunities to have a positive impact on the lives of First Nations people by:

- Cultivating a spirit of healing and reconciliation by providing resources to projects that focus on the preservation and revitalization of culture, language and ways of life; and result in greater recognition and respect for cultural diversity and First Nations autonomy.
- Supporting and promoting educational programs/services/resources and opportunities that will revitalize and protect our diverse First Nations languages, cultural practices, and traditions as an integral part of enriching the lives of our First Nations people.
- Facilitating collaborative partnerships with First Nations governments, institutions, community members, as well as private and public sectors to develop and propose projects that will mobilize greater opportunities across all regions.

## **Education Programs**

The NIB Trust Fund will provide funds to address the intergenerational impacts of IRS by advancing educational opportunities, and improve the conditions for success through development of comprehensive supports for educational programs.

Education programs means the advancement of an individual's education and personal development provided by, but not limited to, universities, colleges, trade or training schools, or which relate to literacy or trades, as well as programs which relate to the preservation, reclamation, development or understanding of First Nations or Métis history, cultures or languages.

Education programs can be provided by education institutions, cultural centres, organizations, communities and individuals/groups, whether short or long-term, informal or formal, or certified or non-certified. The program must address the intergenerational impacts from Indian Residential Schools, promote reconciliation, and improve the conditions for educational and/or cultural success for First Nations and Métis.

Payments from the NIB Trust Fund for Educational Programs in the context of the Terms and Conditions include, but are not limited to:

- Scholarships, bursaries, or financial assistance for costs associated with attending post-secondary institutions;
- Financial assistance to individuals to access opportunities in arts, science, or athletics;
- Funding to applicants that will assist First Nations and Métis with job skills training;
- Support for research of First Nations and Métis culture, history, and language to inform curriculum development and educate the public; and/or
- Support to foster personal development by providing access to programs that address harms resulting from IRS, including access to counselling, family development and health promotion

**All scholarships, bursaries and awards will be awarded through a competitive application process. Funds are not guaranteed.**

## **Eligibility to Apply**

Under the Terms and Conditions, the NIB Trust Fund must ensure that the funds are made accessible to all First Nation and Métis people. To this end, eligible applicants include:

- a. Individuals who received a Common Experience Payments under the IRSSA; and/or
- b. First Nation and/or Métis individuals;

## **Eligible Activities**

Can include, but not limited to:

- Universities, colleges, CEGEP;
- Trade or training schools;
- Technical training for career advancement;
- Programs which promote the preservation, reclamation, development or understanding of First Nations or Métis history, cultures or languages;
- Cultural education-traditional, ceremony knowledge building;
- Strengthen education and employment training; and/or
- Foster community and personal development, including access to counselling and other programs to heal communities from harms caused by the Indian Residential Schools.

## **Eligible Expenses for Educational Programs**

Funds can be disbursed through scholarships, bursaries, and awards and can be used for a variety of educational expenses such as:

- With respect to traditional education programs, Elder fees, guide fees, equipment, supplies, travel, fuel and other similar incidental costs;
- Tuition and associated fees;
- Transportation;
- Accommodations;
- Meals; and
- Other living expenses incidental to the participation in educational programs.

## **Taxation**

Pursuant to subsection 200(2) of the Income Tax Regulations, every payer of a research grant, scholarship, fellowship, bursary or prize (other than a prescribed prize) is required to report the amount on a T4A Slip, Statement of Pension, Retirement, Annuity and Other Income

### **1. Scholarship, bursary, or tuition for education**

**All applications for the Scholarship and Bursary categories must be completed and submitted through the online application system, available at [www.nibtrust.ca](http://www.nibtrust.ca) .**

All successful applicants who receive a scholarship, bursary, or tuition for education will receive a T4A slip from the NIB Trust.

For all provinces and territories except Quebec, scholarship, bursary and award income is fully exempt from tax when the income is received in connection with a program for which the student will get an education amount tax credit and for which he is enrolled full-time<sup>1</sup>. The income is not reported on the tax return.

For part-time students who can claim the part-time education amount, the amount of the scholarship, bursary, or tuition that will be exempted will be to cover tuition fees and costs of program-related materials. The Canada Revenue Agency provides a calculator to determine what amount is not exempted and that will need to be reported on line 130 of your personal tax return.

If you are not eligible to claim the education amount, then only the first \$500 of awards is tax free. Amounts received in excess of \$500 are reported on line 130 of your personal tax return. For Quebec students, the amount received will need to be included in the income, but a deduction for the full amount is allowed. The scholarship, bursary or other financial assistance amount from box O of the RL-1 slip will be reported on Line 154 of the Quebec personal income tax return. It will also be reported on line 295, which deducts the amount from the taxable income.

### **2. Awards**

All successful applicants who receive an award will receive a T4A slip from the NIB Trust. Since these amounts are not dedicated for education, recipients will be required to include this income on line 130 (Other income) on their personal tax return. For Québec recipients the amount will be included on line 154 (Other income) of the Québec personal income tax return.

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<sup>1</sup> <https://www.canada.ca/en/revenue-agency/services/forms-publications/publications/p105.html>

## **Disbursement of Funds**

### **1. Scholarship (Post-Secondary)**

Scholarships are money awards you receive for post-secondary education studies (i.e. University and College level studies).

### **2. Bursary (Training/Certification)**

Bursaries are money awards you receive for certificate programs and training from non-post-secondary institutions (i.e. Nechi Institute, AFOA, or other non-post-secondary institution).

### **3. Award (Cultural/ Traditional/ Language Knowledge building)**

Awards are set dollar amounts for individuals who wish to pursue cultural or traditional knowledge building. This could include learning a language or skill from an elder or expert, learning from traditional ceremonies, or acquiring land-based skills, etc.

For more information, please refer to: [www.nibtrust.ca](http://www.nibtrust.ca)

## Application Checklist

- Application** – completed individualized application.
- Confirmation of First Nation / Métis Citizenship**  
Applicants must provide copy of their own valid Indian status, or Métis card.
  - First Nation applicants must provide copy, front and back, of their valid Indian status card.
  - Métis applicants must submit a copy, front and back, of metis nation membership or organization affiliations. Recognized organization include: the Métis Nation of Ontario, Métis Nation of Saskatchewan, Métis Nation of Alberta, Métis Nation of British Columbia, NWT Métis Federation, Manitoba Métis Federation and Women of the Métis Nation.
- Letter / Confirmation of Enrollment in Post-Secondary / Training** i.e. official acceptance letter from institution, tuition statement, if applying for a scholarship or bursary. If you receive funding proof of enrollment will be required before funds are released.
- Previous years transcripts or grades** if applying for an scholarship or bursary
- Letter of Confirmation from Elder / Cultural Support** – Letters written by elder or cultural expert instructor, if applying for award.

I \_\_\_\_\_ (Print name), hereby certify that I am fully aware that only complete individualized applications will be evaluated and forwarded to the trustees for consideration and trust that this application is complete and all documents are attached.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please make a photocopy of all documents submitted for your records.

**Scholarship and Bursary applications must be completed through the online application system available at [www.nibtrust.ca](http://www.nibtrust.ca).**

**This application form is only for the Award category. All applications must be typed - handwritten applications will not be accepted.**

**Faxed applications will not be accepted**

**Late applications will not be accepted**

**Only completed applications will be evaluated and forwarded to the trustees for consideration**

**Applications must use the 2018-2019 application template – the NIB Trust Fund will not accept previous year's application forms.**

**DEADLINE: June 8, 2018 5:00pm Eastern Standard Time**

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**Alberta (Mountain Time) MT 3:00pm**

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**Late applications will not be accepted**

Please send your NIB Trust Fund application form to the following:

National Indian Brotherhood Trust Fund  
167 International Road, Unit 5  
Akwesasne, ON K6H 0G5

Toll-free: 1-888-268-0520 ext. 0  
Email: [info@nibtrust.ca](mailto:info@nibtrust.ca)

**PART A: Information about You and Your Program (Award)**

<p><b>1. Applicants Name (First and Last Name):</b></p> 
<p><b>2. Permanent Address:</b></p> <p>Box No.: _____ Apt. No.: _____</p> <p>Street No.: _____ Street Name: _____</p> <p>City/Town: _____ Province: _____</p> <p>Postal Code: _____ Country: _____</p>
<p><b>3. Mailing Address (if different or necessary):</b></p> <p>Box No.: _____ Apt. No.: _____</p> <p>Street No.: _____ Street Name: _____</p> <p>City/Town: _____ Province: _____</p> <p>Postal Code: _____ Country: _____</p>
<p><b>4. Business Phone:</b> _____</p> <p>Home Phone: _____ Email: _____</p> <p>Mobile: _____</p> <p><b>NOTE: This is how the NIB Trust Fund will contact you concerning your application. Please double check all information provided here is correct.</b></p>
<p><b>5.</b></p> <p>Are you? <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Other: _____ <input type="checkbox"/> Prefer not to disclose</p>

6. Date of Birth ( yyyy/mm/dd) (19XX/01/31): \_\_\_\_\_

Social Insurance Number (Applicant) (XXX-XXX-XXX): \_\_\_\_\_

**NOTE: If you are under the age of 18 years of age before June 8, 2018 you are ineligible to apply. Only 18 years and older can apply to access the NIB Trust Funds.**

7. What is your marital status? (Please check all that apply)

Married     Single     Common Law     Widowed     Divorced

Name of Dependents and Ages:

\_\_\_\_\_ Age: \_\_\_\_\_

8. Are you applying for a:

Award (Applies to individuals pursuing Cultural / Traditional / Language Knowledge building activities)

**Note: Award – fill out Part A, B, E and F Pages 9-12, 13, 14, 15-17.**

**9. Are you:**

First Nations     Métis

Status and/or Membership Number: \_\_\_\_\_

Name of Band/or Métis Affiliate: \_\_\_\_\_

Province Band or Métis Affiliate is located in: \_\_\_\_\_

**10. Are you a residential school survivor?**

Yes     No    Please provide the name of the residential school you attended: \_\_\_\_\_

**Or intergenerational survivor?**

Yes     No    Please provide family member name and their relation to you: \_\_\_\_\_

**11. How long will your program last?**

My education program will start (month/year) \_\_\_\_\_

My education program will end (month/year) \_\_\_\_\_

I confirm my proposed educational activities will take place from September 1, 2018 to August 31, 2019

**12.**

Amount of funding requested (maximum \$20 000\*): \$ \_\_\_\_\_

**You are requesting:**     First-time Funding     Renewal Funding (Received NIB funds in 2016/2017 or 2017/18)

\*Note: The average amount awarded to a successful applicant in 2017-2018 was \$3,300.00

**13. Personal Statement- Please describe and explain how these funds will help you achieve your education or cultural/ traditional/ language goals.**

**14. Please provide details of how your area of study will benefit your First Nations or Metis community.**

**PART B: Educational History (Award)**

	Name of Institution	Highest Year Completed (i.e. Grade 12)	Year of Graduation or Attendance
High School			
Post-Secondary			
Other Education			

**PART E: Cultural / Traditional / Language Knowledge Building (Award)**

1. Please describe in detail the Cultural/Traditional/Language or Knowledge Building activities you would like to engage in? Please be specific.

2. How long will your cultural/traditional/language knowledge building last?

Please provide dates of your proposed activities: Location \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

3. What skills/knowledge do you hope to gain?

4. Please provide contact information of expert/elder providing knowledge building you will learn from

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

email: \_\_\_\_\_

Mailing address: \_\_\_\_\_

**NOTE: The NIB Trust may contact this elder for confirmation of details and background.**

5. Will your cultural/traditional/language knowledge building be taking place on reserve?

Yes  No

6. Do you currently live on reserve?  Yes  No

7. Please provide a letter of confirmation from your Elder or expert.

This letter should be from the elder or expert whom is providing the cultural language or traditional training and should include:

- Dates and location of activities.
- Details on the methods used to transmit the training.
- Details of materials needed to do training.
- Details of the offering of honoraria and/or gifts of appreciation provide to elder.
- Any other details deemed important to the application

**PART F : Budget while Attending Cultural / Traditional / Language Knowledge Building (Award)**

1. While in cultural/ traditional/ language knowledge building, I will live at (address):

Independently                       Other: \_\_\_\_\_

With parents/family

2. Will you require monthly expenses?      \_\_\_ Yes                      \_\_\_ No

**If YES, complete Budget #1 and Budget #2**

**If NO, complete Budget#2**

Please see Part H (last page of the application) for details on the eligible monthly expenses.

**Budget #1-only complete if you require monthly expense**

Monthly Expenses	Amount	Monthly Income	Amount
Housing	\$ _____	Earnings (net)	\$ _____
Food/Personal Care	\$ _____	Contributions from parents	\$ _____
Utilities/Phone	\$ _____	Spousal Earnings (net)	\$ _____
Clothing	\$ _____	Child Support/Alimony	\$ _____
Child Care/Baby-sitting	\$ _____	Grants/Scholarships	\$ _____
Transportation	\$ _____		
Entertainment	\$ _____		
Debts	\$ _____		
Other (specify)	\$ _____	Other (specify)	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
<b>(A) Total Monthly Expenses</b>	\$ _____	<b>(B) Total Monthly Income/Resources</b>	\$ _____

Subtract your Total Monthly Expenses by your Total Monthly Income	\$ _____	<b>A</b> Total Monthly Expenses
	- _____	<b>B</b> Total Monthly Income
<b>(A) - (B) = (C)</b>	= _____	<b>C</b> \$ Financial Need

**Note: if (C) is negative your monthly need = 0; put 0 for (C) and (E) in calculations below.**

Multiply your Financial Need **(C)** by the number of months you will be in knowledge building **(D)** for the 2018/2019 year.

**(C) x (D) = (E)**

\_\_\_\_\_

X

\_\_\_\_\_

=

\_\_\_\_\_

**C** \$ Financial Need

**D** Number of months in knowledge building

**E** Your total financial need for one year of cultural knowledge building.

**Describe your financial need.**

**Budget #2**

Item	Amount (\$)	Duration	Details
Elder Fees			
Guide Fees			
Supplies			
Equipment			
Travel			
Fuel			
Other (Specify)			
<b>Total (F)</b>	\$		\$ Financial Need for Cultural/Traditional/Language Knowledge building.
<p>Please describe your financial need.</p>			

## PART H: Program Budget – Explanation of Headings

**Accommodation/Housing:** This refers to the costs associated with living expenses.

**Books:** This refers to the cost of text books and other reading materials required for the education program.

**Computer Equipment:** This includes costs for computer equipment, hardware and software.

**Elder fees:** This is for traditional education programs and would be a gift of money to thank Elders.

**Equipment:** This is for traditional education programs and can include items such as medicines, hunting, fishing, trapping and gear and equipment.

**Fuel:** This is for traditional education programs and is to cover fuel costs for vehicles and off-road vehicles (boat, four wheeler, snow mobiles, etc.) to travel to remote locations.

**Guide fees:** This is for traditional education programs and is used to cover guide's costs while out on the land.

**Meals:** This is to cover the costs of meals while attending the education program.

**Other:** Please list all other expenditures such as childcare costs, insurance, advertising, etc., that relate to the education program.

**Program Supplies:** This is for supplies needed for the education program and can include items such as traditional medicines, hides and craft supplies, weather specific clothing, etc.

**Supplies:** This is for traditional education programs and can include items such as food/cooking supplies; camp tools and equipment; camp structures and materials; camp supplies

**Traditional Education Expenses:** Education programming can include traditional knowledge transmission and courses taught by Elders such as culture camps, healing retreats, and on-the-land activities including: spiritual and ceremonial practices, roles, rites of passage; hunting, fishing, trapping, tanning, canoeing, camping; harvesting and preparing traditional foods and medicines; artistic and cultural expression– beadwork, sewing, carving, painting, dancing, drumming, storytelling, hand games, etc.

**Transportation:** This applies to travel within the community.

**Travel:** This is for traditional education programs and applies to travel outside of the community, e.g., to bring in professional services, to attend an on-the-land workshop, etc. Please list the destinations and the number of trips planned.